



## Privacy Policy

### Scope

This document describes the privacy policy for the use of the Mentoring Hub, an online mentoring platform. The Mentoring Hub is a project of the Council for the Lindau Nobel Laureate Meetings and Foundation Lindau Nobel Laureate Meetings (“Lindau Nobel Laureate Meetings”).

These services can be reached by accessing the addresses

- [lindau.mentoringhub.org](http://lindau.mentoringhub.org)
- [mentoringhub.org](http://mentoringhub.org)

and different subdomains.

For the Privacy Policy of other (online) services of the Lindau Nobel Laureate Meetings see: [http://www.lindau-repository.org/permadocs/LNLM\\_PrivacyPolicy\\_NAPERS.pdf](http://www.lindau-repository.org/permadocs/LNLM_PrivacyPolicy_NAPERS.pdf)

### Collection Of Data

We collect information from you when you register an account on our site, subscribe to the Mentoring Hub early sign-up newsletter, respond to a survey or fill out a form as well as by using the apps we provide. In addition, these sites and services may make usage of cookies, software for statistical analyses, or similar technologies (please see below for details), and thereby collect data.

### Purpose

If you register an account, participate in a survey, enter information into your personal profile, use the chat function, use the video call function or the scheduling function, or use any of the functionalities of the Mentoring Hub, we use the data as part of the service you requested. Data which you provide yourself in your profile is accessible to all users of the Mentoring Hub, which includes, but is not limited to, other Lindau Alumni and other registered members of the platform.

The Mentoring Hub includes the possibility to conduct audio and video calls through open-source technology based on Jitsi. Mentor users have the option to record audio and video content through the platform. Mentee users will be notified of the recording when applicable. Audio and video recordings may be published in the Mentoring Hub resource library and, in selected cases, on other websites and web services of the Lindau Nobel Laureate Meetings.

Email addresses you provide will also be used to send you periodic emails (such as newsletters) with information relating to the Mentoring Hub and the Lindau Nobel Laureate Meetings.



Furthermore, we collect statistical and cookie information to personalise your experience (e.g. allow easy log-in functionality), to improve our website (e.g. by analysing browsers used), or to improve our content (e.g. by analysing which content is most attractive).

**Cookies** are small files that are transferred by a website to your computer, smartphone or other device through your web browser (if you allow) that enables the site's or service provider's systems to recognize your browser and capture and remember certain information. For the implementation of the services, the platform sets a small number of technically necessary cookies, i.e. a token for the implemented, self-hosted chat solution based on Rocket.Chat by Rocket.Chat Technologies Corp.

We use cookies to understand and save your preferences for future visits and compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future. If you do not want us to use your data for statistical purposes, you may deactivate cookies in your browser. However, this may result in our website not functioning properly, or certain services being unavailable.

We also provide links to various services and websites such as **Facebook**, **Twitter**, **LinkedIn**, **Instagram**, **Flickr** and **Youtube**. These links do not automatically lead to collection or transfer of data. However, if you activate these services or follow these links, legal regulations of the respective service apply.

### **Legal Basis**

We process the data sent to us or collected by us a) to meet contractual obligations (Article 6 (1b) GDPR), b) on the basis of your consent (Article 6 (1a) GDPR) and c) as part of the process of weighing up interests (Article 6 (1f) GDPR) and on the basis of legal requirements (Article 6 (1c) GDPR), e.g., in the event of legal disputes, to prevent crimes or on the basis of legal or official requirements.

The data recorded were and are usually based on what you have provided as part of an application, registration or accreditation process, prior coordination, the conclusion of a contract, subscription to the newsletter or other agreements. If data were transmitted via our online application, registration and accreditation platform, you have in each case consented to the processing of this data by agreeing to our terms of business and our data protection guideline.

### **Data Storage and Data Erasure**

In case you are no longer a member of the Mentoring Hub, we gradually reduce the data transmitted to the bare minimum, i.e., we erase data that we no longer need (e.g. for legal or tax reasons). Basic data on your participation are retained to make them available for any historical retrospective in later years or to maintain the continuity of a business relationship or correspondence.

### **Disclosure to Third Parties**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information, except for the exceptions described below.



Basic data from the Mentoring Hub profile may be shared with partners and supporters of the Lindau Nobel Laureate Meetings, for example to determine providers of funding or to allocate you to specific events hosted for the Mentoring Hub community.

If you participate in a contest, project or similar activity related to the Lindau Nobel Laureate Meetings, for example by submitting a project proposal, abstract, concept or similar, we will process (and possibly publish) this data along with your name and contact data to perform the respective activity. Details will be available in the context of such an activity. As part of contract data processing, your data will be processed, e.g., by web hosts, newsletter providers, app suppliers and similar technical service providers to enable them to offer their services (e.g. registration platforms, newsletter, app). In accordance with the provisions governing closed contract data processing agreements, such service providers may not use the data for their own purposes or pass them on.

The Mentoring Hub is hosted on Amazon Web Services (AWS). The provider is Amazon Web Services EMEA SARL, 38 Avenue John F. Kennedy, 1855 Luxembourg (hereinafter: AWS). When you visit the website and platform, your personal data will be processed on AWS servers in the Frankfurt, Germany, region. For more information, see the AWS privacy policy: [https://aws.amazon.com/de/privacy/?nc1=f\\_pr](https://aws.amazon.com/de/privacy/?nc1=f_pr) AWS is used on the basis of Article 6 (1f) GDPR.

However, to execute our services, we may transfer data to countries outside the EU. Data protection standards and regulation may not be identical or similar to those in the EU, and the EU Commission may not have decided for all those countries that the respective data protection level is appropriate. If service providers in third countries are used, we do our utmost to require them by contract data processing agreements to observe data protection standards in accordance with the GDPR.

### **Third-Party Links**

Occasionally, at our discretion, we may include or offer third-party products or services on our website. These third-party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

### **Security**

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

### **Your Consent**

By using our online services, our offline registration services, or by participating in the meeting, you consent to our privacy policy.



## Your Rights

You have a right of access with regard to data relating to you stored by us (Article 15 GDPR), a right of rectification (Article 16 GDPR), a right of erasure (Article 17 GDPR), a right to restrict processing (Article 18 GDPR), a right of data portability (Article 20 GDPR) and a right of objection (Article 21 GDPR). Please note, for example, that the right of erasure can be restricted by provisions in the GDPR or the Federal Data Protection Act (BDSG), either through statutory regulations governing data storage or our legitimate interest in guaranteeing the accuracy and integrity of the data.

## CONTACT

Data Protection Officer

[dataprotection@lindau-nobel.org](mailto:dataprotection@lindau-nobel.org)

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